

Nanawale Estates Mailbox Policy

The mailboxes are for the exclusive use of property homeowners in good standings only, or for their renters. They are only for physically legal permitted homes with a physical address that was provided through the County of Hawaii. Properties that were given a building permit and assigned an address, but did not receive their occupancy permit will not be eligible.

The home must be located within the subdivision for the owner or resident to be eligible. The cost to maintain, upkeep and purchase more boxes in the future for the Association members, are paid by members dues collected each year. Member's Annual dues **DOES NOT** only pay for road maintenance. They are used for mailbox upkeep, roads and building maintenance as well as our upkeep of our parks and pool. The Association does not have a separate Road maintenance fee at this time, unlike other Associations in the area. (See Bylaws; Article 111 Section 1 Purpose Of Assessments). With that said, each year come January 31st, every home owner must be up to date with their annual dues that is billed every January 1st, and due no later than January 31st. Failure to do so, will result in the Box holder receiving a notice, that the box is now subject to be closed unless payment is received in 10 days. If payment is not received by the date of the notice, the box will be closed and keys issued to another homeowner that is on a waiting list that is in good standings.

The mailbox does not pass between the current resident and owners to a future owner or renter of said property. The box is not owned by the homeowner to do so. There is no monthly or annual charge for the use of the box, just a one time deposit of \$50.00 that is refundable, providing that the keys are returned to the Association Office. The deposit is collected at day of key issue, and not refunded if keys were lost and or the keys were never returned. Please note; The deposit amount is set at the current charge set by the post office and may change at any time if their rates increase in the future for re-keying the boxes.

Homeowners or Renters of Homeowners in good standings agreement:

Circle one of the following. I am a **Renter** **Owner**

TMK# _____ property, located in the Nanawale Estates, and I understand that once I have moved from this property, I must return the keys to box # _____. If I do not return the keys, I understand the lock will be changed and the key deposit will not be refunded to me.

Upon return of the mailbox # _____ keys, the Nanawale Community Association will return the deposit within ten working days to me.

I have read the above policy and agree with the terms.

Signature _____ Date _____

of keys issued: _____

Proof of Residence: _____

Nanawale Community Association

Date

This policy was revised and adopted on 9/12/12 by the Nanawale Community ASN,
Board of Directors.